

dshz ek; fed f' kkk ckMz
f' kkk dshz 2] l kkk; d dshz i zr fogkj] fnYyh&110301

fufonk l yuk

ok'kzl fjikWZ ½} Hk'k½ dh 1000 i fr; ka 130 th, l-, e- ds vkWZ isj ½l ukjel
vFlok ml h *, * xM fey dk½ij 23**x36**@8 vkdkj plj ja ea emzk dsfy, , oa, dksV
jhmj l kWosj ea 14000 l hmh r\$ kj djus grqLrjh; emzka l segjan fufonk avka=r
gSA

os emz ft lga de l s de 3 o'k'k dk vuho gk v\$ ftudsikl , d gh LFku ij
fufufyf[kr bu&gml iwZ l fo/kk a gk os vius vuho foj.ka l fgr fu/kZjr
fufonk&i= eafnukd 31-12-2012 dks vijgu~2-30 ctsrd iZr dj&

- 1- iwZfMt kbfua foT; ykbt \$kuA
- 2- bu&gml fMt Vy Ldsua] Iykua fl LVe fMt kbfua] bet l \$va v\$ fQYe
vkmV&iQva A
- 3- iwZikl \$l x i fQx l fo/kkval fgrA
- 4- de l s de 18**x23**@23**x36** vkdkj dsplj ja k ds vkWesVd fi \$va e' kuA
- 5- dEiyhV kbfMx mi dj.k ft l ds l kFk vkWesVd ij QSDV kbfMx] yseu\$ku v\$
vkWesVd QkYMa e' ku bu&gml gkA

fufonk&i= fu; e o 'k'k l fgr fnukd 14-12-2012 l s 31-12-2012 rd fdl h Hh
dk Znol ea ikr% 10-00 cts l s i vjgu~1-00 cts rd fl amdv cil l hch, l-bZ i zr
fogkj] fnYyh l s 200@&: 0 dk udn Hxru djds iZr fd, tk l drs gA fufonk&i=
l hch, l-bZ ds ocl kv www.cbse.nic.in l s Hh MmuykM fd, tk l drs gA ft l dh j l n
dS'k j] l hch, l-bZ dks : 0 200@&½vifrn\$ ½ dks Hxru djds ml dh Qk'ki zr bl
fufonk&i= ds l kFk l yXu vFlok : 0 200@& dk , d cil M[V l yXu dja fu/kZjr
fufonk&i= Hyh Hkr l hycn djds 'k'kzl *ok'kzl fjikWZ* ½} Hk'k½ dh 1000 i fr; ka ds
emzk , oa, dksV jhmj l kWosj ea 14000 l hmh ihMh, Q- Qkby ea r\$ kj djus grq
fufonk* fy[kk gk v\$ l fpo] l hch, l-bZ dks l Ecl/kr dja bl ds l kFk : 0 20000@&
dh c; kuk jk'k l fpo] l hch, l-bZ fnYyh ds i{k eans udn vFlok cil M[V ds: i ea
l yXu fd; k tk A bl sfnukd 31-12-2012 vijgu~2-30 ctsrd Hvy ij j [k l g{k&xkMz
dkmVj ij j [kx, fufonk cM eaMky nA

ok'kzl fjikWZ dk el kkk izkd u&3 foHkx ep mijkDr irsij n\$kk tk l drk gA
fufonk, a ml h fnu vijgu~3-00 cts ckMz }kjk xBr l fevr ds l nL; ka }kjk mi fLFkr
fufonkdkja dh mi fLFkr ep t k Hh mi fLFkr gkuk plgh [ksh tk xhA

l fpo] l hch, l-bZ ds ikl ; g vf/kdkj l g{kr gS fd os fcuk dkBZ dkj.k crk
fdl h vFlok l Hh fufonkvka dks Lohdr ; k vLohdr dj l drs gA

l a Qr l fpo½ izkd u , oafof/k½

Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110301

TENDER NOTICE

Sealed Tenders are invited from the quality Printers for Printing of 1000 copies of “Annual Report” (Bilingual) in Hard Copy in four colours with Paper (Art Paper of 130 GSM (Sinarmas or similar of ‘A’ Grade Mill) in the size of 23”x36”/8 and 14000 CDs are to be prepared in Adobe Reader Software so that the same can be downloaded by opening Adobe Folder/Reader.

The Printer with atleast three years experience and are having the following in-house complete facilities under one roof may submit their rates along with experience details in the prescribed Tender Form **by 31.12.2012 upto 2.30 pm.**

1. Complete designing, visualization.
2. In-house composing and page setting.
3. In-house digital scanning, planning system designing, image setting and film out putting.
4. Complete processing with proofing facilities.
5. Minimum one 18”x23”/ 23”x36” size four colours automatic printing machine.
6. Complete binding equipment with automatic perfect binding, laminations and automatic folding machine in-house.

Tender form having all the specifications, Terms and Conditions can be purchased from the Syndicate Bank, CBSE Branch, Preet Vihar, Delhi-110301 between 10.00 A.M. to 1.00 P.M. on any working day **from 14.12.2012 to 31.12.2012** on payment of Rs.200/- in cash (non-refundable) or can also be downloaded from CBSE website www.cbse.nic.in for which Bank Draft of Rs.200/- be enclosed with the Tender Form in favour of Secretary, CBSE payable at Delhi. Photocopy of cash deposit receipt be enclosed with the Tender Form before its submission.

The Tender Form be kept in an envelope duly sealed with superscribing **“Tender for printing of 1000 copies of Annual Report (Bilingual) & Preparation of its 14000 CDs in PDF file”** along with Earnest Money of Rs.20,000/- in cash or through Bank Draft in favour of the Secretary, CBSE, Delhi duly sealed should be submitted to the Secretary, CBSE (HQ), Delhi or may be put in the Tender Box kept on ground floor of CBSE Building **on or before 31.12.2012 upto 2.00 PM** in the office.

A copy of Annual Report may be seen in Admn.III Section at the above mentioned address. Tenders shall be opened by a Committee on the same day at 3.00 pm in the presence of the tenderers who may like to be present.

The Secretary, CBSE reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Joint Secretary (A&L)

Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre,
Preet Vihar, Delhi-110092

Tender Form No. _____

Price :Rs.200/-

Last date for submission of Tender :	Form 14.12.2012 to 31.12.2012 upto 2.30 PM
Date of Opening of Tender Form :	31.12.2012 at 3.00 PM

TENDER FORM FOR PRINTING OF 1000 ANNUAL REPORT (BILINGUAL) AND 14000 ITS CDS IN PDF FILE

M/s. _____ are hereby authorized to submit their Tender in response to the notice appeared in newspapers on _____ for printing of ANNUAL REPORT (Bilingual) of the CBSE **once in a year** approx. 1000 copies.

Deputy Secretary (Admn.II&III)

I/We _____ hereby submit tender for the printing of ANNUAL REPORT (Yearly publication & Bilingual) at the rates given below which is inclusive of the cost of White Art Paper of 130 GSM of Sinarmas or similar 'A' Grade Mill in the size of 23x36/8 with 80% brightness, composing including page make up and proof reading etc., processing in 4 colours, film output by image setting in 4 colours, scanning of 4 colours. TP or bromide, plate making- PS plate (m/m 4 pages a form), printing charges in 4 colours on Art Paper (m/m 4 pages a form), binding charges, matt lamination on out cover, designing charges of cover, plate making charges of cover, printing charges of cover, delivery F.O.R., tied with sutli in the packet of 25/50 and 14000 CDs are to be prepared in Adobe Reader software so that the same can be downloaded by opening Adobe Folder/Reader.

1. Rate per 1000 (thousand) copies of 'ANNUAL REPORT (BILINGUAL)' Textual matter on 130 GSM Art Paper of 'A' Grade Mill and Cover (cover on Art Card in the size of 24x37/230 GSM) with 80% brightness. *The quantity can be increased/decreased.*

S.No.	Description of work	Rates (Rs.)
1	Annual Report (Bilingual) of approx 160 pages in the size of 23x36/8	@Rs. _____ per copy @Rs. _____ per 1000 copies
2	Rate for increase/decrease of 1 leaf i.e. 02 pages	@Rs. _____ per copy @Rs. _____ per 1000 copies

Contd...2/-

3	Rate for increase/decrease of 2 leaf i.e. 04 pages	@Rs. _____ per copy @Rs. _____ per 1000 copies
4	Rate for increase/decrease of 4 leaf i.e. 08 pages	@Rs. _____ per copy @Rs. _____ per 1000 copies
5	Rate for increase/decrease of 6 leaf i.e. 12 pages	@Rs. _____ per copy @Rs. _____ per 1000 copies
6	Rate for increase/decrease of 8 leaf i.e. 16 pages	@Rs. _____ per copy @Rs. _____ per 1000 copies
7	Rate for increase/decrease of 10 leaf i.e. 20 pages	@Rs. _____ per copy @Rs. _____ per 1000 copies
8	Rate for increase/decrease of 12 leaf i.e. 24 pages	@Rs. _____ per copy @Rs. _____ per 1000 copies
9	Rate for increase/decrease of 14 leaf i.e. 28 pages	@Rs. _____ per copy @Rs. _____ per 1000 copies
10	Rate for increase/decrease of 14 leaf i.e. 28 pages	@Rs. _____ per copy @Rs. _____ per 1000 copies
11	Rate for increase/decrease of 16 leaf i.e. 32 pages	@Rs. _____ per copy @Rs. _____ per 1000 copies
12	Rate for increase/decrease of 18 leaf i.e. 36 pages	@Rs. _____ per copy @Rs. _____ per 1000 copies
13	Rate for preparation of one CD in Adobe Reader Software with envelope and sticker in multi colour	@Rs. _____ per copy @Rs. _____ per 1000 copies

2. Minimum time required for supply after receiving final proof: as ____ days for ANNUAL REPORT

3. i. Past Experience (Last three years) (**Attach photocopy of relevant work orders**)

Sl. No.	Year	Name of the Organization	Type of work	Value of the work (in Rs.)	Quantum of books/publications printed
1	2009-2010				
2	2010-2011				
3	2011-2012				

Contd...3/-

- ii. Has the firm ever been debarred/ Black listed by any organisation? If 'Yes' the details thereof. : _____
- iii. Details of Award/Certificate of Merit etc. received from any Organisation. (Please attach Copy of certificate(s)) : _____
- iv. Quality certificate if any (Attach Copy) : _____
- 4. Our WCT/PAN No. : _____
- 5. Your Tender must accompany with work order executed by your firm.

The Terms and Conditions for printing of ANNUAL REPORT (Bilingual) including paper given alongwith Tender Form are acceptable to me/us. A sum of Rs.20000/- has been deposited in cash in Board's office vide CBSE Receipt No./Demand Draft No. _____ dated _____ in favour of the Secretary, CBSE, Delhi drawn on _____ bank as earnest money.

Sign. of the Tenderer _____

Address & Tele. No. _____

Mobile No.....

Email ID

Date :

TERMS & CONDITIONS

1. Tenders in sealed envelopes superscribed “Tender for Printing of 1000 copies of ANNUNAL REPORT (Bilingual) and Preparation of 14000 CDs of Annual Report” in PDF file should reach the Secretary, CBSE, HQ, Delhi *on 31.12.2012 upto 2.30 P.M.* along with an Earnest Money of Rs.20000/- in Cash or by Bank Draft payable at Delhi in favour of the Secretary, CBSE to be opened on the same day at 3.00 pm.
2. The number of copies to be printed will be approximately 1000 of the ANNUAL REPORT (Bilingual) with its 14000 CDs which can be increased/decreased as per requirements. The number of pages in Annual Report may vary between 160 pages (approximately) in the size of 23”x36”/8 with 80% brightness.
3. In case the Annual Report is not printed on 130 GSM white Art Paper of Sinarmas or similar ‘**A’ Grade Mill** with 80% brightness, the deduction on a/c of less GSM etc. shall be made proportionately on the basis of test report of the paper.
4. The quality of printing of photographs must be of superior standard. In case of poor quality, deduction as it may deem fit shall be imposed in the bills
5. Good quality Art paper of 130 GSM with 80% brightness shall be arranged by the printer for printing the ‘ANNUAL REPORT (BILINGUAL)’. Sample of art paper mentioning on it name of the mill should also be enclosed duly stamped and signed alongwith tender and the same would be used for works..
6. Rates should be quoted including paper, delivery charges and all taxes etc. No additional/ extra cost would be admissible in additions to those quoted in tender.
7. The Printer will get the proofs approved by the concerned officer.
8. A penalty @3% per week subject to a maximum of 15% on the proportionate amount of the Bill on account of delayed supply will be imposed in case the Annual Report are not supplied within the stipulated period.
9. Tenderers are required to produce evidence of their previous experience in the line. Those who are appropriate experience and similar work of without in-house infrastructure as in notice would not be considered.
10. The Tender shall be valid for one year but can be extended for a further period of 01 year to be reviewed every year with the consent of both the parties subject to satisfactory work report.

Contd....

11. Tax deductions at source & VAT as applicable shall be deducted on all the bills. In lieu, a certificate will be issued to the party by the Board.
12. The Secretary reserves the sole right to accept or reject any or all the tenders without assigning any reason.
13. The Board also reserves the right to terminate the contract at any time without notice and to forfeit the Earnest Money if the printer fails to print and supply the ANNUAL REPORT (BILINGUAL) within prescribed time or there is any breach of the terms and conditions on the part of the printer. The earnest money will also stand forfeited, if the tenderer on approval of his tender fails to accept it.
15. No advance payment will be made by the Board
16. No revision of rate shall be entertained by the Board during pendency of the contract except taxes levied/notified by the Govt.
17. The payment will be made of after successful completion of work i.e. testing of GSM of paper from MSME Testing Centre, Okhla, Phase-I, New Delhi-110020.

The above terms and conditions are acceptable to me/us.

Signature of Tenderer _____

Address _____

Mobile No. _____

Rubber Stamp _____

E-mail ID . _____

Date : _____
